

# AUDIO VISUAL GUIDE 2021

AUSTIN

BIRMINGHAM

COURT

## MEETING ROOM HIRE INCLUDES:

- WiFi access for all delegates, organisers and speakers
- HD Projection
- Flipchart, conference pads and pens

## KINGSTON LECTURE THEATRE HIRE INCLUDE:

- Dedicated technician
- Use of all built-in AV equipment inc. HD projector, 16:9 widescreen, 15.5 inch comfort monitor, stage monitor 49 inch, lectern with built-in mic, laser pointer, up to 3 additional mic's of your choice, laptop and audio recording if required

Our award-winning events team and dedicated technicians can also work with you to create a bespoke AV package. This can include any of the below or speak to your coordinator for more details.

VENUES FROM: 

## KINGSTON THEATRE ENHANCEMENTS:

## DAY RATE (exc. VAT)

HD Projection walls for branding and logos (one either side of the stage)	£100 per side
HD Projection walls for social media (one either side of the stage)	£150 per side
LED coloured up-light battens on Stage (choose your own colour to match your branding)	£100
2 x coloured LED moving headlight (choose your own colour to match your branding)	£100
Live feed of slides and audio to an overspill room	£250
Additional lectern	£50

## LIGHTING

## DAY RATE (exc. VAT)

Coloured up light battens (wash of light)	£150
-------------------------------------------	------

## AUDIO VISUALS

## DAY RATE (exc. VAT)

Free-standing lectern	£30
Poster boards (Max. 12)	£25 per board
Extension lead	Complimentary
Flip chart (with 4 coloured pens & 1 pad)	1 included in room hire Additional: £10

## AUDIO PA SYSTEMS & MICROPHONES

## DAY RATE (exc. VAT)

PA system including 1 x radio microphone of your choice	£85
Additional headset microphone	£30
Additional handheld microphone	£30
Desktop microphone	£30
Catch box microphone (add some fun to your Q&A, throw around from delegate to delegate)	£50

## AUDIO RECORDING

## DAY RATE (exc. VAT)

Audio recorded and transferred onto clients own memory device	£85 for meeting
---------------------------------------------------------------	-----------------

<b>NETWORK</b>	<b>DAY RATE (exc. VAT)</b>
With dedicated SSID and wireless encryption key 30mb - 50mb available	from £150 per day
Branded splash screen available as an enhancement to dedicated Wi-Fi package only	from £250
20 Mbps via hard wire connection	£200
Dedicated bandwidth and IP addresses can be added as an additional cost	£POA*
<b>PROJECTION / DISPLAY</b>	<b>DAY RATE (exc. VAT)</b>
LCD data projector (for use with laptop computer)	£75 1 included in room hire
High specification laptop computer with Microsoft Windows 10	£80
Presentation clicker	£15
55 inch LCD screen and stand	£65
65 inch LCD screen and stand	£75
<b>EXTERNAL DIGITAL DISPLAY 55INCH (PORTRAIT)</b>	<b>DAY RATE (exc. VAT)</b>
(For exclusive use of the venue or events after hours - subject to availability)	£50 plus vat
<b>FILMING / VIDEO COVERAGE</b>	<b>DAY RATE (exc. VAT)</b>
Single or multi-camera recording (up to 8 hours)	from £425
Editing	£50 per hour
<b>VIDEO / AUDIO CONFERENCING</b>	<b>DAY RATE (exc. VAT)</b>
Site to site video conferencing equipment (Lifesize express 220 with 50" LED screen) Available for on-site audience of up to 20 delegates	£150 full day
Conference phone	£60 per day
<b>WEB CASTING</b>	<b>DAY RATE (exc. VAT)</b>
Bespoke quotations available please speak to your event manager for further information	£POA*
<b>TECHNICIAN RATES</b>	<b>DAY RATE (exc. VAT)</b>
Additional dedicated technician support (minimum of 4 hours)	£35 per hour
<b>STATIONERY</b>	<b>DAY RATE (exc. VAT)</b>
Conference pads and pens	£1.50 per item
Photocopying / printing	£0.20 per colour copy £0.12 per B&W copy

Additional items can be sourced and priced on a bespoke basis, please speak to your event manager. \* POA: Price on application

IET Birmingham: Austin Court  
80 Cambridge Street  
Birmingham  
B1 2NP

**T** +44 (0)121 600 7500  
**E** austincourt@ietvenues.co.uk  
**W** ietvenues.co.uk/austincourt  
 @IETvenues |  IETvenues

**AUSTIN**

**BIRMINGHAM**

**COURT**

IET Birmingham: Austin Court reserves the right to change the Audio Visual tariff without due notice.  
All prices subject to VAT at prevailing rate. All rates are charged per day and apply to weekdays.  
Weekend rates are available upon request. 24hrs order notice is required.

July 2020 | V1

IET = The Institution of Engineering and Technology.  
IET Services Limited is registered in England. Registered Office: Savoy Place, London, WC2R 0BL. Registration Number 909719.  
IET Services Limited is trading as a subsidiary of the Institution of Engineering and Technology, which is registered as a Charity in England & Wales, 211014 and Scotland, SC03869

VENUES FROM: 