

Audio Visual Tariff 2017



We aim to make your events as hassle-free as possible, therefore, **your meeting room hire includes:**

- WiFi access for all delegates, organisers and speakers
- Screen with a stand
- Projector
- Flipchart, conference pads and pens.

When you hire our main **Laphroaig Theatre** we also include:

- Laptop
- Use of all in built AV equipment including HD LCD Projector, lectern with built-in mic, 2 roving mics, 2 lapel mics and 2 table-top mics

Our award-winning events team and dedicated technicians can also work with you to create a bespoke AV package. This can include any of the below or speak to your coordinator for more details.

Audio Visuals:

Lectern (Free-standing)	£30
Lectern (Table-top)	£25
White Board	£15
Flip chart (with 4 coloured pens, 1 pad & stand)	1 included in room hire Additional: £15
Display Screens (70cm x 95cm & 75cm x 100cm)	£45

Bandwidth:

The venue has a 50 MB fibre optic line. We can arrange for your event to have **dedicated bandwidth and IP addresses**.

2 Mbps via hard-wire, includes 1 static IP address	£150
5 Mbps via hard-wire, includes 1 static IP address	£200
10 Mbps via hard-wire, includes 2 static IP addresses	£360
20 Mbps via hard-wire, includes 2 static IP addresses	£610
Higher bandwidths and other services available on request	£POA

Projection / Display:

LCD data projector & screen	£100
35mm slide projector & screen	£20
50" LCD screen & stand	£100
Monitor & DVD player	£42
Monitor & VHS Video Player	£35
Projector Screen	£7.50

Web Casting / Video Conferencing:

Multi-site video conferencing equipment	£320 Full day OR £65 per hour - min 3 hours £POA
A bridge if required is available for 3 users*	
*Max 20 delegates	

Technician Rates:

Additional dedicated technician support (minimum of 4 hours)	Hourly price from: £45
--	---------------------------

Stationery & other requirements:

Conference pads & pens	£1.85 per item
Photocopying/Printing	£0.25 per colour copy £0.15 per B&W copy
Conference Phone	£50 per day
Laptop PC with Broadband Connection	£75 per day
Camcorder & Tripod	£PAO
Analogue or ISDN Line*	£40 per day
*external call charges will apply	

IET Glasgow: Teacher Building reserves the right to change the Audio Visual tariff without due notice.

T: +44 (0) 141 566 1871 | E: teacherbuilding@ietvenues.co.uk | T: www.twitter.com/ietvenues