

# Audio Visual Tariff

## 2015

We aim to make your events as hassle-free as possible and so **your meeting room hire includes:**

- WiFi access for all delegates, organisers and speakers
- Screen with a stand if necessary
- Projector
- Flipchart, conference pads and pens.

When you hire our main **Kingston Theatre** we also include:

- Dedicated technician
- Laptop\*
- Use of all built-in AV equipment inc. projector, comfort monitor, lectern with built-in mic, laser pointer, up to 3 additional mic's of your choice and a laptop

\*Audio recording can be included where required

Our award-winning events team and dedicated technicians can also work with you to create a bespoke AV package. This can include any of the below or speak to your coordinator for more details.

## Audio Visuals:

Free-standing lectern	£25
Poster boards (max 12)	£25 per board
Extension lead	Complimentary
Flip chart (with 4 coloured pens & 1 pad)	1 included in room hire Additional: £15

## Audio PA Systems & Microphones:

PA system including 1 x Radio Microphone of your choice	£75 Additional: Lapel: £25 Handheld: £25
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## Audio Recording:

Audio record onto standard CD or client's own memory device	Included with theatres £75 for meeting room bookings
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All prices exclude VAT

## Bandwidth:

The venue has a 50 MB fibre optic line. We can arrange for your event to have **dedicated bandwidth and IP addresses**.

2 Mbps via hard-wire, includes 1 static IP address	£145
5 Mbps via hard-wire, includes 1 static IP address	£195
10 Mbps via hard-wire, includes 2 static IP addresses	£350
20 Mbps via hard-wire, includes 2 static IP addresses	£595
Higher bandwidths and other services available on request	£POA

## Projection / Display:

LCD data projector (for use with laptop computer)	£75
High specification laptop computer with Microsoft Windows 7	£75
Laptop speakers	£25 per pair
40" LCD screen & stand	£50
Panasonic DVD player	£35
Projection screen for meeting rooms	1 included in room hire Additional: £25

## Filming / Video Coverage:

Single or Multi-camera recording (up to 8 hours)	From £395
Editing	£50 per hour

## Web Casting / Video Conferencing:

Multi-site video conferencing equipment (Lifesize express 220 with 50" LED screen)	£295 Full day OR £65 per hour - min 3 hours
A bridge if required is available for 3 users*	£POA

\*Max 20 delegates



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## Technician Rates:

Additional dedicated technician support (minimum of 4 hours)

Hourly price from:

£25

## Stationery:

Conference pads & pens

£1.50 per item

Photocopying/Printing

£0.20 per colour copy

£0.12 per B&W copy

Conference Phone (Polycom star phone)

£50 per day

**Additional items can be sourced and priced on a bespoke basis, please speak to your event manager.**

IET Birmingham: Austin Court reserves the right to change the Audio Visual tariff without due notice.

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All prices exclude VAT

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